**AFRICAN INSTITUTE OF MANAGEMENT, TECHNOLOGY AND DEVELOPMENT STUDIES(AIMTDS)**

**ABOUT AIMTDS**

**African Institute of Management, Technology and Development Studies(AIMTDS) is a leading educational, research, credible training and independent development institution based in Kigali-Rwanda.The Institute is renowned for providing academic leadership, training, research based evidence and critical analysis to support the formulation, implementation, monitoring and evaluation of policies.To accomplish its mission, the Institute serves as a platform which works in partnership with universities, governments, NGOs and a number of academic centers in the globe to conduct educational programmes, organize conferences, conduct researches and joint projects.**

**Motto: Excellence, Service and Intergrity**

**Core Mandate of AIMTDS**

**AIMTDS provides academic and professional capacity building training, research, consultancy and advisory services.**

**Education and Training**

* **Conducting advanced educational and training programs**
* **Providing profesional training**
* **Training needs analysis**
* **Elaborating training programs**
* **Planning training(training calendar)**
* **Organizing training sessions for clients’ organizations**
* **Tailor-made training courses and programs**
* **Ensuring the conduct of the planned training sessions**
* **Evaluating training sessions and programs**
* **Ensuring quality standards of the conducted trainings**
* **Assessing the impact of training programs**
* **Making recommendations for better training**
* **Supervising trainers’ evaluation**
* **Training database.**
* **Designing Training Policy Documents**
* **Developing Training Program curricula**
* **Public Lectures**

**Research and Development**

* **Conducting research needs assessment,**
* **Identify issues for research,**
* **Assessment of issues for research**
* **Publication of peer-reviewed journals and books**
* **Publishing research papers/reports**
* **Organizing national and international conferences**
* **Organising Research Workshops**

**Consultancy and Advisory Services**

* **Providing Manpower Recruitment Services**
* **Conducting Institutional re-engineering,**
* **Designing Institutional Strategies**
* **Developing Business Plans**
* **Developing ICT Management Policy Manuals**
* **Producing Human Resources Mannuals**
* **Developing Financial Management Manuals**
* **Developing Communication Marketing**
* **Designing Fundraising Strategies**
* **Providing Investment Risk Analyses**
* **Policy Advices**
* **Conducting Environmental Impact Assessment for projects**
* **Assessing needs in consultancy, administration and management**
* **Elaboration of consultancy programs**
* **Preparing and offering consultancy services**
* **Assessing the impact of consultancy services**
* **Management of AIMTDS Library and information centre**

**For more information, please contact**

**The Registrar African Institute of Management, Technology and Development Studies   
KK493 St. 62  
P.O. Box 1574 Kigali-Rwanda  
Tel:+250781506538**[**info@aimtds.org**](mailto:info@aimtds.org)[**www.aimtds.org**](http://www.aimtds.org)

**OUR SERVICES**

**African Institute of Management, Technology and Development Studies provides academic and professional expertise in the following areas:**

* **Academic Design and Planning**
* **Micro Enterprise Development**
* **In-house Development  Training**
* **Project Management Consulting**
* **Environment Impact Assessment**
* **Environmental Management Consulting**
* **Market & Social Research Services**
* **Document Digitization**
* **Data Collection and Management Services**
* **Language Translation Services**
* **Editing Services**
* **Manual and Content Development**
* **Project Thesis Writing,**
* **International Volunteer Placement**
* **Fundraising Services**
* **Project Management**
* **Feasibility Studies**
* **Professional Development Programs**
* **Professional Competency Programs**
* **Business Development Programs**
* **Customized Training Programs**
* **International Certified Programs**
* **Conference Planning and Management**
* **Grants Management**
* **Institutional Capacity Evaluation**
* **Media Management**
* **Publishing Support Services**
* **Social Mobilizations**
* **Entrepreneurship Development**
* **Strategic Planning and Management**
* **Job Evaluations**
* **Strategic Communications and Branding**
* **Organizational Capacity Assessments**
* **Documentary Productions**
* **Security Advisory and Management**
* **Public Policy Analysis**
* **Designing Communication Strategies**

**We offer training in:  
a) Agriculture, Nutrition and Rural Development   
b) Health and Population  
c) Participatory development approaches  
d) Organizational/institutional development  
e) Project design, development and Evauation  
f) Environment and natural resources  
g) Business management  
h) Operational research programmes  
I) Humanitarians Management Programmes   
j) Oil and Gas**

**We offer timely and expert capacity building services to a wide variety of organizations. These include Universities, companies, donor organizations, Government agencies, co-funding agencies, International and local NGOs, and private sector. We have conducted successful consultancies for several local and international organizations.**

**If you are interested in one or more of our services, kindly contact:**

**The Program Officer  
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**PROGRAMS**

**The African Institute of Management, Technology and Development Studies in collaboration with a number of universities and other institutions offer several workshops, certificate and Diploma programmes.**

* **Workshops**
* **Certificate Programmes**
* **Diploma Programmes**
* **Post Graduate Diploma Programmes**

**Our team of academic and profesional staff remain committed to providing excellent services.We approach in service delivery is to ensure our content is relevant, practical and useful. The changing needs of our clients and the emerging global world drive the planning and development of all our courses and progrmmes. Based on our expertise and experience, we are known for being practical, focused, and results-oriented. We aim to provide flexibility in our services in order to meet the array of needs and challenges clients face today.**

**Please complete and submit the Registration Form. We will process your application, confirm your registration by email and ask you to make your payment. Once we receive notification of payment, the course materials and access to the lessons will be made available to you within 3 working days.**

**All enquiries related to our courses should be directed to:**

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**CONFERENCES**

**Bujumbura International Conference on Economic and Business Research(BICEB2022)**

**Bujumbura-Burundi , October 23-26,2022**

**Kampala International Conference on Science, Technology & Engineering(KICSTE2022)**

**Kampala-Uganda, November 20-23,2022**

**Kigali International Conference on Social Sciences, Law and Humanities(KICSLH2022)**

**Kigali-Rwanda, November 27-30,2022**

**Abuja International Conference On Educational Technology and Curriculum Studies(AICE2022)**

**Abuja-Nigeria, December 11-14,2022**

**PUBLICATIONS**